

# Parent and Family Engagement Plan

Westview Elementary School  
A School-wide Title I, Part A Educational Community\*

Ratified: 2019

## School Mission Statement

*Our mission is to help all learners develop the vision and confidence to manage and enhance their own lives and contribute to society. We encourage and challenge students to become successful, self-motivated, lifelong learners actively involved in their own education in order to become responsible members of society.*

<b>Communication with Parents and Families</b>	
<p>A. How we will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Our parent and family engagement plan will be shared with our parent organization at a board meeting in the Fall.</li> <li><input type="checkbox"/> The Parent/Student Compact will be shared with the community at parent/teacher conferences in December and also published in our newsletter</li> <li><input type="checkbox"/> Copies are available in our office upon request.</li> </ul>
<p>B. How we will inform parents of our school's participation in Title I and explain the requirements and components, and the right of the parents to be involved.</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Each year, Title I information is shared at our school's Open House in the Fall along with references and information shared within our newsletter throughout the year.</li> <li><input type="checkbox"/> Parent policies are provided to families when students are identified for Title I services. These are also available in our school office.</li> <li><input type="checkbox"/> Our plan for parent/family engagement will be shared at a Fall-Winter PTA general meeting.</li> </ul>
<p>C. How we will offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Meetings to share information regarding Title I services occur in the evening typically and during a time when children are involved with an activity.</li> <li><input type="checkbox"/> Child care, if needed, is arranged through community partnerships</li> </ul>
<p>D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school improvement plan, and the process of the school review and improvement under Section 1116.</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parents receive information regarding our School Improvement Plan at Fall events (Open House), general PTA meetings, and during Board meetings.</li> <li><input type="checkbox"/> Parents are able to provide feedback directly by contacting the Principal/Staff. Any suggestions are vetted through the Leadership Team during the process of revision.</li> </ul>
<p>E. How we will provide parents—</p> <ol style="list-style-type: none"> <li>1. Timely information about Title 1 programs.</li> <li>2. A description and explanation of the curriculum in use at the school, the forms of academic</li> </ol>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Title I informational hand-outs are distributed to families and available in our office.</li> <li><input type="checkbox"/> During Open House in the Fall, parents are informed of the school's performance data and visit classrooms to receive more specific</li> </ul>

<p>assessment used to measure student progress, and the proficiency levels students are expected to meet.</p> <p>3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.</p>	<p>information regarding curriculum, standards, and classroom expectations.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parent/Teacher conferences provide a venue for information about student progress is shared. Parents also have an opportunity to request a meeting with teachers at any time to discuss interventions, plans, or other specifics related to their child's education.</li> <li><input type="checkbox"/> Parent/Teacher conferences occur twice during the year in October and March.</li> </ul>
<p>F. How we will shall jointly develop with parents for all children, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.</p> <ol style="list-style-type: none"> <li>1. How will the compact be shared with families?</li> <li>2. How we will provide frequent reports to parents on their child's progress.</li> <li>3. How we will provide parents with reasonable access to staff and opportunities to participate as partners in the education of their child.</li> <li>4. Provide for regular two-way meaningful communication between families and school staff and to the extent practical, in a language the family can understand</li> </ol>	<ul style="list-style-type: none"> <li><input type="checkbox"/> School-Parent Compact will be reviewed at a Fall PTA meeting and referenced in our school newsletter. It will be distributed to families during Parent/Teacher conferences, as well.</li> <li><input type="checkbox"/> Parents receive information regarding their child's progress via our school report card along with a scheduled Parent/Teacher conference which occurs twice a year.</li> <li><input type="checkbox"/> Parents receive contact information and processes from each teacher/staff member that establishes communication lines for parents should they need to discuss their child's progress.</li> <li><input type="checkbox"/> Parents receive a bi-monthly Westview Newsletter that highlights events and other important information regarding our school's activities, processes, etc.</li> <li><input type="checkbox"/> Some staff members publish and distribute weekly classroom newsletters to keep families abreast of learning goals/targets.</li> <li><input type="checkbox"/> Often, we utilize our office robo-call system to connect with parents regarding an important event or need.</li> <li><input type="checkbox"/> Parents are invited to seek help or information from teachers and administration at any time throughout the year by contacting either teachers directly or the school office to schedule a time.</li> <li><input type="checkbox"/> Intermediate grades complete and take home planners that highlight the academic work of the day along with assignments.</li> <li><input type="checkbox"/> As needed, the school has access to district interpreters to provide language translations during conferences and for written communications. We access the Language Line if an interpreter is unavailable.</li> </ul>
<p>G. How we will assist parents in understanding challenging state standards and how to monitor their child's progress in partnership with the school</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Information regarding State Standards is shared with the community at our Fall Open House and as part of regular conferences attended by parents.</li> <li><input type="checkbox"/> We plan and hosting two parent engagement evenings during which parents are given the opportunity to engage in learning/discussion about a variety of topics that include academic content, strategies, and standards. We will also offer sessions that inform parents about how we attend to our students' social-emotional learning along with how to access our on-line math support program: DREAMBOX. During these evenings, parents are given strategies for helping their children at home.</li> </ul>

	<input type="checkbox"/> In the Spring, we host a Kindergarten Round-Up during which the Kindergarten teachers offer parents tips/strategies for helping their children prepare for their first year of school.
H. How we will provide materials and training to help parents work with their children in partnership with the school	<input type="checkbox"/> Parents receive training, tips, strategies, and materials to support literacy and math at the following events: <ul style="list-style-type: none"> <li>• Family Literacy Night</li> <li>• PARENT UNIVERSITY</li> <li>• Open House</li> </ul>

<b>Title I</b> <b>Parent Involvement/Communication Opportunities Throughout the Year</b>
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### Daily Opportunities

Home Communication	<ul style="list-style-type: none"> <li>• AVID planners sent home each night in Gr. 4-6</li> <li>• Home folders sent home each night in Gr. K-3</li> </ul>
School website	We maintain an up-to-date website that provides families with all important information about Westview, classrooms, contact information, etc.
Parent Calendar	In September, each family is given a calendar that shows the scheduled community events for the year along with family learning opportunities
Volunteering	Parents are invited to become school volunteers in classrooms and during our family events.

### Weekly/Ongoing Opportunities

Good News communication	Teachers highlight the efforts and achievement of students by communicating on our GOOD NEWS cards. Administration makes a personal phone call to parents to share the Good News.
Teacher newsletters	Staff may publish a weekly newsletter that goes home with each child in that classroom. It highlights the learning focus in content areas and other relevant information for that classroom.
Readerboard messages	Our school keeps the community informed of important up-coming events and/or other messages regarding school achievement.
School newsletter	A bi-monthly newsletter is published and distributed to keep families abreast of Westview events, celebrations, and important tips for helping to support students at home.
Phone communication	As the year evolves, a need to communicate quickly with our community often arises. We use the robo-call system to ensure that all who need information receive a message on their phone.
"Kids of Character" nights	Westview promotes and encourages the pillars of Character Counts. Recognition is given to 2 students from each classroom, 6 times throughout the year at a parent/child evening event. Students receive certificates/T-shirts for their outstanding character.
Musical Assemblies	Our school choir, along with specific grade levels have the opportunity to perform before the student body and parents throughout the year in scheduled music programs.

### Fall Opportunities

Open House	Within the first 3 weeks of school, parents are invited to visit Westview and hear from their child's classroom teacher per the curriculum, routines, and other expectations for students in that classroom.
WAKids Parent Connection conferences	Teachers and parents of in-coming Kindergarteners share information about the new "K" student. In addition, teachers are able to gather data related to Kindergarten readiness
October Conferences	Teachers meet with family members to discuss progress and plans to support the child's achievement.

### Winter Opportunities

Parent University	This evening is designed to offer parents a variety of sessions to attend with the purpose of developing a better understanding of their child's life at school: content, strategies, programs, etc. It is also a night when parents will be able to learn how to access DREAMBOX along with learning of how it is implemented strategically within the school day. This event covers many different topics of high interest to parents.
Chili/Bingo Family Night	This family event brings students/parents/staff together for an evening of community building.

### Spring Opportunities

Family Literacy Night	In March, a committee of staff organizes a family learning night with an emphasis on literacy. Parents and children have an opportunity to visit different classrooms, listen to guest readers, engage in literacy activities, and learn about literacy strategies to support students at home.
Spring Carnival	Our community comes together in the Spring to enjoy an evening of fun which includes some activities to support literacy.
Kindergarten Round-Up	Late Spring, parents/students that have registered for Kindergarten to start the following year, are invited to an after-school opportunity. New Kindergarteners engage in activities designed to introduce them to some of the characteristics of a Kindergarten Room. Parents gather in the library and receive important information from the Kindergarten team regarding Kindergarten readiness.
March Conferences	Parents are invited to attend a parent/teacher conference to review student progress and share needed information.
Science Fair	Students are encouraged to design a scientific experiment, gather data, and share their conclusions in a display for an evening event to which families are invited. Students from a local High School judge these experiments and students are awarded with ribbons from our PTA.
Westview Talent Show	Our plan is to invite Westview students to participate in a Spring Talent Show to which parents are invited to attend.
Egg Drop Celebration	Students are encouraged to work with parents at home to design a container protecting an "egg" . . . and participate in our annual Egg Drop Event in May.
Westview Field Day	At the end of the year, our Fitness/Health teacher invites parents to facilitate a variety of outdoor activities/games for student participation before the end of the school year.